



## Underwriter

### Roles and Responsibilities

- Underwriting of insurance risk
- Examining proposals
- Collecting background information and assessments of risk
- Analyzing statistical data using specialist computer programs
- Writing quotes and negotiating the terms with brokers and clients that are to go out to the public
- Supervise the underwriting and actuarial service unit and deciding the wording of policies
- Preparing insurance policy terms and conditions
- Liaising with Clients and Suppliers
- Advising customers on the best insurance products and services available
- Assisting in preparing insurance quarter reports according to Tanzania Insurance Regulatory Authority (TIRA)

### Educational Qualifications

- Bachelors Degree in Insurance and risk management or equivalent field

### Experience Requirements

- Analytical skills
- Good maths and statistics skills
- Attention to detail
- Verbal and written communication skills
- IT skills
- Good judgement
- Negotiation and interpersonal skills

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